



CITY OF RIO RANCHO  
DEPARTMENT OF FINANCIAL SERVICES  
PURCHASING DIVISION  
3200 CIVIC CENTER CIRCLE NE 3<sup>rd</sup> FLOOR  
RIO RANCHO, NEW MEXICO 87144  
PHONE: 505-896-8765 FAX 505-891-5762

**ADDENDUM NO (1) One  
IFB 17-UT-004  
Electric Motor, Pump and Machine Shop Services for  
Water and Wastewater Utilities Services**

December 7, 2016

Addendum Number (1) One forms part of the contract documents and modifies them in the manner set forth below.

**ATTENTION CONTRACTORS**

- *Bid Date Changed*
- *Questions and Answers*
- *Attachments*
  - *Revised bid cover page and bid form*

**Bid Date Change**

Sealed bids will be received at the Office of the City Clerk, City of Rio Rancho, in City Hall, 3200 Civic Center Circle NE, 1st Floor, Room #150, Rio Rancho New Mexico 87144, no later than 2:00 p.m., Local time, December 14, 2016 at which time the public opening and reading of bids received will be conducted in the Department of Financial Services Small Conference Room located on the 3rd floor of the City Hall. Please remove and replace page 17 with the revised bid cover page attached hereto.

**Question and Answer**

**Question:** The question that I have is on the bid proposal page 25 it has a percentage unit of measure and percentage also on parts, and the estimated quantity, we are working off of the 2010 price list to better serve you and not the 2016 list so how do we do this in terms of pricing ?

**Answer:** For pricing to be properly and fairly calculated for each bid, bidders shall quote the discount per the most current version of pricing catalogs available at the time of bid. Also, page 25 of the bid form has been revised. Please remove and replace page 25 with the revised bid page attached hereto.

**As provided on page 25 of the Bid Documents, Bidders shall acknowledge receipt of Addendum Number (1) One. All other provisions of the Contract Documents shall remain unchanged.**

CITY OF RIO RANCHO  
STATE OF NEW MEXICO



PURCHASING DIVISION  
3200 Civic Center Circle NE - Suite 300  
Rio Rancho, NM 87144

INVITES YOUR FIRM TO OFFER A BID ON:

**IFB 17-UT-004**

**Electric Motor, Pump and Machine Shop Services for Water and  
Wastewater Utilities Services**

AS SPECIFIED IN THE ATTACHED BID DOCUMENTS.

**Sealed bids will be received until 2:00 PM Local Mountain Time on  
Tuesday, December 14, 2016**

By the  
**City of Rio Rancho  
Office of the City Clerk  
1st Floor, Room # 150  
3200 Civic Center Circle NE  
Rio Rancho, NM 87144**

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FIRM NAME

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STREET ADDRESS / P.O. BOX

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CITY, STATE, ZIP CODE

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TELEPHONE NUMBER

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E-MAIL ADDRESS

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FAX NUMBER

**Complete this form as well as the following forms in their entirety as specified in the Instruction to Bidders to ensure that your bid submission is complete.**

**BID PROPOSAL**

In compliance with all Specifications and Terms and Conditions, as stated and incorporated herein, the undersigned offers and agrees, if this bid is accepted by the City of Rio Rancho within ninety (90) calendar days or as otherwise provided for in this IFB, to furnish the following items of tangible personal property and/or perform the services specified for the stated unit prices, as determined below:

<b>BID ITEM NUMBER</b>	<b>PRODUCT DESCRIPTION</b>			<b>Percentage/Discount off Catalog Pricing</b>	
1	Discount off Vaughen's Motor and Pump Repair Price Guide			%	
2	Discount off Non-Vaughen's Referenced Parts Price List(s)/Catalog(s)			%	
<b>BID ITEM NUMBER</b>	<b>PRODUCT DESCRIPTION</b>	<b>UNIT OF MEASURE</b>	<b>ESTIMATED QUANTITY</b>	<b>UNIT PRICE</b>	<b>EXTENDED UNIT PRICE (EST. QTY*UNIT PRICE)</b>
3	Hourly Labor Rate for In Shop Services	Hour	200		
4	Hourly Labor Rate for On Site Services	Hour	50		
5	Hourly Labor Rate for Emergency Call-Out Services	Hour	75		
				<b>SUBTOTAL EXTENDED PRICE</b>	
				<b>TAX (IF APPLICABLE)</b>	
				<b>TOTAL EXTENDED BID PRICE</b>	

Bidder shall acknowledge receipt of Addenda (if any) by initialing next to the number of each Addendum received. 1. \_\_\_\_ 2. \_\_\_\_ 3. \_\_\_\_ 4. \_\_\_\_